



'13 APR 18 12:25PM
R. D. Kelly, Ass
ORLEANS TOWN CLERK

FINANCE COMMITTEE MINUTES

The September 20, 2012 meeting of the Orleans Finance Committee was convened by Chairman Ms Gwen Holden-Kelly at 7:00 pm in the Nauset Room of the Orleans Town Hall. Present and constituting a quorum were members: Mr. Mark Carron, Mr. Dale Fuller, Mr. Joshua Larson, Mr. John Laurino, Mr. Paul Rooker, Mr. Rick Sigel, and Mr. William Weil. Member absent was Mr. Larry Hayward.

Guests

Mr. Jon Fuller, Selectmen liaison

Public Comment

None

Handouts 0:15 on video recording

Chairman Holden-Kelly reviewed the contents of the materials handed out to Committee members, including a copy of the Town's General Fund activities for 2011-2012, and the Departmental Turn-Back Analysis.

Approval of Minutes 0:42 on video recording

Mr. Larson moved to approve the minutes of the Finance Committee meeting of July 26. Mr. D. Fuller seconded the motion. The Committee voted 7-0 to approve the motion.

Mr. Weil moved to approve the minutes of the Finance Committee meeting of September 13. Mr. D. Fuller seconded the motion. The Committee voted 6-0-1 to approve the motion.

Joint Meeting with Board of Selectmen 2:00 on video recording

Ms Holden-Kelly began by reviewing the joint meeting and public hearing with the Orleans Board of Selectmen on budget priorities for 2014 and meeting with Ron Collins, Town Project Manager. The Committee members discussed various aspects of the joint meeting, including publicity for the meeting, the level of participation in the meeting, and the important issues raised at the public hearing such as wastewater and the Town's budget priorities related to the Town Project Manager's report.

Discussion of Departmental Turn-Back Analysis 24:22 on video recording

Mr. D. Fuller opened the discussion of the Departmental Turn-Back Analysis by explaining how the analysis was formulated and formatted. The Committee held an extensive discussion on the contents of the analysis, in particular on how it may affect budgeting issues in the future, as well as what better and more informative information may be available from the Town in conducting future such analyses. The Committee concluded that further analysis will be conducted and the issue revisited in a later Committee meeting in November after consultation with Town officials as to what improvements can be made in the analysis.

Items to be Included in Letter to the Board of Selectmen for Issues to Consider in Budget Development 57:00 on video recording

Ms Holden-Kelly opened the discussion by explaining that the Committee is drafting a letter to the Board of Selectmen regarding the Committee's views on important items to consider during the upcoming FY budgeting process. The major issues that the Committee indicated should be included in the letter were generally agreed as follows:

- citizen committee to review town insurance policies;
- opportunities for increasing funds available for the Town's pavement and water quality improvement programs;
- the future of the Town Water Department testing laboratory;
- opportunities for improving the management of Town vehicle maintenance and replacement policies and practices; and
- observations and recommendations regarding the format of the Town's budget.

Status Update on Items on the Finance Committee's FY 2013 Issues List
108:00 on video recording

Ms Holden-Kelly gave the Committee an update on the status of several items on the Committee's Issues list for FY 2013, including the following:

- an issues list that the Board of Water and Sewers has developed for consideration;
- issues surrounding pension benefit costs for Town employees;
- the use of liquid treatment of snow and ice treatment chemicals to save money in application of the treatment; and
- developments in the situation surrounding the Superintendent of Parks and Beaches.

Board, Committee and Liaison Reports 120:00 on video recording

The following members of the Committee reviewed their most recent participation in the following meetings:

- Mr. Weil reviewed his participation in the Board of Selectmen meeting;
- Mr. D. Fuller reviewed his participation in the Board of Health meeting;

- Ms Holden-Kelly reviewed her participation in the Board of Water & Sewer Commissioners;
- Mr. D. Fuller reviewed his participation in the NRSC Capital Asset Subcommittee; and
- Mr. Sigel reminded the Committee that construction of the OES playground was imminent.

New Business 137:00

There were no new business topics.

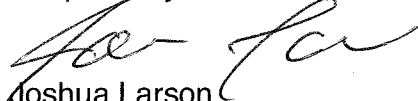
Future Meetings 137:30

Mr. Rooker moved to cancel the Committee meeting on September 27. The motion was seconded by Mr. Carron. The Committee voted 8-0 to approve the motion.

Adjournment 145:00 on video recording

There being no further business before the Committee, Mr. Carron moved to adjourn. Mr. D. Fuller seconded the motion and the meeting was adjourned at 8:45 pm.

Respectfully submitted


Joshua Larson
Secretary

Next Meeting

Thursday, October 11, 2012

Issues requiring follow-up

- Ms Holden-Kelly to draft letter from Committee to Orleans Board of Selectmen.